



Life Insurance Corporation of India

Patna Divisional Office-2

Detail address-Jeevan Ganga Building, Frazer Road, Patna-800001, Telephone No-(0612) 2232504

Life Insurance Corporation of India intends to hire premises for Branch office from Individuals/ Firms only under 'Two Bid system' as per details given below:

Carpet area required	Location	Remarks
8000 sq.ft. ($\pm$ 5% variation in areas is acceptable)	DANAPUR, Distt.- PATNA (Preferably:- Gola Road, Saguna More, Danapur - Khagaul Road)	Should be located preferably in the main market area at the prime location of the township having availability of all public amenities like Banks, Post Offices, Railway Station/ Bus Stops etc. Internal lay out of the premises should consist of big hall with minimum wastage of space in verandah corridor etc. The premises offered for lease/rent should be ready to be occupied condition or partially ready premises have to be built within the stipulated time and suitable for use as office premises.
Status of Premises	Free Hold/ Lease Hold with clear marketable title.	
Usage of the Property	Commercial	

The prospective bidders, meeting the above requirements, are requested to collect the tender documents on payment of Rs.590/- (Rupees five hundred ninety only) from the office at the above address. The tender documents will be issued from **01.09.2026 to 22.09.2026** between **11.00 am. to 04.15 pm.** on week days (Excluding Holidays , Saturdays & Sundays). The **last date** for submission of filled in offers **along with copy of sale/registered deed(ownership), mutation certificate, sanctioned plan(Approved Map), commercial certificate** is **22.09.2026 upto 04.15 pm.** The 'Technical Bids' will be opened on **23.09.2026 at 3.00 pm.** in the presence of bidders or their authorized representatives who may wish to be present.

For complete details and bid documents please log on to www.licindia.in and go to tenders and click on the link "**Advertisement for Requirement of office premises in Danapur**" on lease basis.

LIC of India reserves the right to accept or reject any or all offers in full/ part without assigning any reasons whatsoever.

Sr. Divisional Manager



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We have applied for PPC approval on 20.04.2026. After that we have received in-principle approval from Zonal Office through mail dt.18.05.2026 for initiating the primary procedure for shifting of Danapur BO from hired to another hired premises. We have to hire new premise to shift the Branch Office at DANAPUR, Distt. - PATNA.

A tender schedule has been proposed as details given below:-

TENDER SCHEDULE

	Description	
1	Name of work.	Tender for hiring of premises for Branch Office in Danapur, Distt. - Patna.
2	Cost of tender document (non refundable)	590/- (Rupees five hundred ninety only)
3	Carpet Area (in sq.ft. / in sq.mt.)	8000 sq.ft. (± 5% variation in areas is acceptable)
4	Earnest money deposit	10,000/- (Ten thousands only)
5	Date of issue of tender documents	The tender documents will be issued from 01.09.2026 to 22.09.2026 between 11.00 am to 04.15 pm on week days (Excluding Holidays ,Saturdays & Sundays) from the above office on payments of non refundable tender cost by demand draft/ pay order in the favour of “Life Insurance Corporation of India “ , Payable at Patna.
6	Last Date & Time of receiving / submission of tender documents	On 22.09.2026 up to 04.15PM
7	Date & Time of Opening of Technical Bids of tender documents	On 23.09.2026 at 03.00PM.
8	Date & Time of Opening of Financial Bids of tender documents	Shall be intimated later on to technically qualified bidders.
9	Time limit for handing over possession of the premises	Immediately after date of issue of acceptance letter
10	Lease period / Contract Period	As mentioned in the terms and condition of the contract

11	Notice period for termination of contract	04 (four) months on either side
12	Validity of tender	03 months from the date of opening of Technical Bids

An advertisement for new premises has to be published in **one Hindi i.e. The Dainik Jagran and one English i.e The Times of India on 01.09.2026** and tender documents to be uploaded on LICl site. www.licinida.in.

The competent authority is now requested to approve the following-

- a. To approve tender schedule as proposed above
- b. To upload bid documents on LICl site www.licinida.in
- c. To approve to advertise through newspapers on **01.09.2026** in one Hindi and one English daily.

AO (E&OS)

Manager (E&OS)

Sr. Divisional Manager